

East Sussex Record Office

Report of the County Archivist
April 2006 to March 2007



Introduction

Work on achieving a new Record Office has dominated the year but this annual report will, I hope, demonstrate that we have continued to develop the collections and the service with the same success and enthusiasm as in previous years.

A lot has happened in a year. We received our final inspection report from The National Archives (TNA) which confirmed that The Maltings would no longer be licensed to hold Public Records (national records held locally) and that our store at Unit Y in Newhaven would be licensed instead. We also went through the pilot of what is likely to become an annual self-assessment of the service by TNA, which looks at governance and management, documentation of collections, access, buildings, security and environment, and preservation and conservation. Services were scored and then given a star rating, based on a combination of actual scores and their relative performance compared to other services. The results, received in December 2006, were as follows:

Governance	**	(64%)
Documentation of collections	**	(58.5%)
Customer responsiveness	*	(62%)
Searchroom and other public services	*	(48%)
Buildings, security and environment	no stars	(26.5%)
Preservation and conservation	**	(51%)
Overall	no stars	(52%)

The service scored no stars in the overall rating as the threshold for a one-star performance is 30% in all areas and this was not attained for buildings. Otherwise the rating would have been one star. However, it was pleasing to see that we gained two stars in three areas.

All this gave added urgency to the need to achieve a new, purpose-built historical resource centre (The Keep) and the County Council, which has always recognised the need for a new Record Office, is now firmly backing a major capital bid to the Heritage Lottery Fund (HLF). A decision-making Project Board was set up in June, chaired by Councillor Bob Tidy, in whose cabinet portfolio the archives service sits, and including high-level officers as well as Elizabeth Hughes, the County Archivist, and Wendy Walker, Senior Archivist, who has been appointed full-time project manager to develop the bid for submission to the HLF. Brighton & Hove City Council, with whom East Sussex County Council (ESCC) is working on the project, also joined the Board later in the year. A Project Team, again with representatives from both ESCC and Brighton & Hove City Council, was also set up to take the project forward. At the moment the target-date for submission of the application is the end of June 2008, though the impact on HLF funding of the Olympics may cause us to revise our timetable, a subject on which we are seeking HLF advice.

Funding has been identified departmentally and corporately to support the bid, including the back-filling of Wendy's post by Ellen Taylor, who took over as Records Manager for a period of two years at the beginning of October. It is a huge piece of work and a Project Team has therefore also been set up to provide financial, legal, property and funding expertise.

In April 2006 we learned that we had been successful in our bid to the HLF for funding to produce an audience development and access plan (ADP) for both The Keep and East Sussex Depicted, our proposed joint digitisation project with libraries and museums. Such a plan is an essential element of any major funding bid to the HLF, since it will provide proof of need and show how the project will enable archives to reach a greater number and wider variety of people. The plan looks at existing and potential users of the service and their ability to benefit from the two projects, both on-site and remotely. Work on the ADP began in September and had an expected duration of eight months. We are most grateful to FESRO for providing the match funding to enable this grant.

To make progress with the application, identification of a site is essential and work was stepped up to find and assess possible sites. Five were shortlisted, from Brighton to Newhaven, and two, both in the Falmer/Moulsecoomb area in Brighton, were the front-runners at the end of the year.

We still expect the building to be a partnership project, and our discussions with the HLF have confirmed that this will greatly strengthen our bid. The audience development work is helping us to re-engage with those potential partners who, at the year's end, were starting to assess their potential needs in The Keep.

There were achievements on other fronts. We continued to procure external funding in cash and kind, including £5,000 from the government's Strategic Commissioning Education Programme through Museums, Libraries and Archives South East (MLA SE) to work with Looked After Children, which is covered in more detail elsewhere in this report; free training for staff provided by Creative Partnerships on working with both schools and creative practitioners; and £8,000 from MLA SE's regional strategic funding programme towards producing a fundraising strategy for The Keep, work on which will begin in the new financial year. This work will be underpinned by the skills and knowledge acquired by Wendy Walker during the year as part of her fundraising training, made possible by an MLA SE bursary, reported last year.

Other achievements included the completion, on time and within budget, of our project to list the records of the Lady Chichester Hospital, Hove, and our reception to celebrate the acquisition of the Lambert portfolio of watercolours of Herstmonceux Castle and to broadcast our plans for The Keep. Both are more fully described later.

The contracts with Brighton & Hove City Council to provide archives and records management services continued; holdings of both grew considerably, as other sections of this report show. The Brighton & Hove archivist continued to provide a regular Record Office presence at the Brighton History Centre.

Jane Bartlett was kept busy by requests under the Data Protection and Freedom of Information Acts, with a response-rate within the statutory timescales of over 96%.

The service continued to host the East Sussex Museum Development Officer, who is funded by the government's Museum Development Fund. This post supports museums within the county, helping to identify additional funding, but also benefits the Record Office by opening up new partnership and funding opportunities.

The Record Office's other activities and achievements, no less important than those already mentioned, are covered in the rest of this report.



The yard of C H Markwick, tricycle agent and smith, Eastgate Wharf, Lewes, in about 1885 (ACC 9657)

Archive Services

Public Services

Public attendance figures have shown a small increase over the period, bucking the national trend. The number of documents consulted, although slightly down on the previous year, remained high and the searchroom busy as people stayed longer to consult them. Most (68%) were tracing their family trees, 23% were studying local and house history, and 3% were educational users (although the visitor survey rated this at 17%). Public service statistics are given at the end of this section.

Postal, email and telephone enquiries remained relatively steady throughout the period. Interest ranged across a wide variety of subjects, including the origins of field tennis, the use of goat carriages in Brighton, wartime plane crashes and unexploded bombs, the Royal Navy airship station at Willingdon, the suicide of the MP for Eastbourne in 1932 and the Sussex connections of JRR Tolkien.

The number of copies of documents sold increased by a staggering 30% on the previous year, partly the result of the introduction of the self-service reader-printer, partly the convenience of credit-card payments, particularly for overseas users, and partly the sale of tithe maps on CD and the popularity of our digital image service generally. The year to come will see if this volume can be maintained.

We introduced some improvements to the public service during the year. Firstly, we installed electrical sockets to the searchroom tables so that visitors can plug in computers wherever they are sitting and no longer have to book specific seats. Secondly, a computer and printer were installed in the searchroom on which the digital images of tithe maps and estate maps created last year can be easily viewed. This will save wear and tear on very fragile and heavily-used originals and provide much quicker access too. It also allows visitors to make high-quality colour copies on the spot. It is already proving to be a very popular service.



Dr Jillian Green of Pett using the map viewer

We received the results of the user survey carried out in March 2006. They showed a continued high level of satisfaction with the quality of advice (94.1% good or very good) and helpfulness and friendliness of staff (96.5%). 80.3% of respondents rated the overall service good or very good.

The restrictions of the Record Office building scored us low on physical access (15.1% poor) and visitor facilities (15.2% poor). The survey asked in which areas improvements were most in need. 31.2% of visitors felt that improvements to copying services were most important, 55.8% improvements to visitor facilities, 36.4% physical access to the building, 27.3% film and fiche readers, 18.2% on-site IT and 15.6% document delivery. We are aware of the dissatisfaction with our copying facilities, based on slow supply times and relatively high charges. However, staff time to fulfil orders is limited, and since the income from these services contributes towards our running costs, it is not easy to reduce prices without affecting the service. Dissatisfaction with document delivery is the result of delays caused by our need to store over half the documents off site. The real answer to the need for improved facilities and physical access is, of course, a new building. But until we get one, we will continue to make service improvements wherever we can.

The survey revealed as much about our users as about us, including gender, ethnicity and disability, data which we are using in our work on audience development for the service. We also learned that 65.4% are studying for their own personal recreation but 17.3% are in formal education, 12% on personal or family business and 9.9% are using the record office in connection with their employment. Our users are also passing on what they find: 18.3% in a publication of some sort; 16.3% in an unpublished written report, 3.3% in a talk, 11.7% in formal education, and 13.3% on a website, not to mention the 76.6% who will be sharing their information with their families and local communities.

Our visitors also contribute to the local economy. While the majority come to the area primarily to visit the Record Office, 3.6% stay overnight, 60% eat out locally, 65.5% use local services and 9.1% visit other places of interest.

Record Office statistics

	2004-2005	2005-2006	2006-2007
Visitors	5,787	5,368	5,623
Visitors not able to have first choice of day	776	829	589
Documents consulted	39,941	36,854	35,792
Post/email enquiries	3,799	3,560	3,498
Telephone enquiries	7,869	7,593	7,136
A2A website hits	340,301	399,110	363,070
Copies sold	5,960	5,737	7,751
Hours of paid research	272	308	326

Document Services

Although this was another bumper year - at 256 the year's deposits were 6% up on last year's record - it was dominated both physically and intellectually by the archives of three individuals whose drive and achievements retain the capacity to inspire awe.

Walter Hindes Godfrey (1881–1961), architect and antiquary (right), studied at the Central School of Arts and Crafts. He was subsequently articled to James Williams, who had succeeded to the practice of the distinguished Victorian country-house architect George Devey. In 1903, after three years in the architectural section of the London County Council, Godfrey returned to the office where he had served his articles.



The recession induced him to give up his London office and in 1932 he moved to Lewes where, living successively at Bull House, 203 High Street and Lewes House, he established himself as the natural authority on the county's historic buildings and the architect-of-choice for their restoration.

Up to 1939 Godfrey combined the running of a modest domestic practice with the writing of papers, mostly on Sussex antiquities. In the early 1930s he made alterations to the house and planned the gardens at Charlston Manor in Westdean. Godfrey went on to found the National Buildings Record (now the National Monuments Record), and from 1941 until his retirement its development was the main concern of his life.

The call to collect his archive came just as the event at Herstmonceux was being planned. This stretched already taut resources, but proved a fruitful co-incidence. Godfrey had worked on the castle for Sir Paul Latham in the 1930s – Sir John Summerson called it his most imaginative and lucrative commission – and the exhibition was enhanced by several of his drawings, photographs and designs. The emptying of three stables, a study and several attics at the family home at Steventon in Oxfordshire was undertaken by relays of staff with the assistance of the British Records Association, which undertook the distribution of the successor architectural practice, Carden and Godfrey, to a large number of UK record offices. ESRO retains the entirety of Walter Godfrey's papers, irrespective of the location of the commission, and will act as a clearing-house for information on the archive of the firm. In all, 67 portfolios of plans, 1,144 bundles of files and specifications and 48 rolls of drawings were taken in, as well as 40 boxes of unsorted papers. Thanks to Godfrey's own filing-system, ably maintained by his daughter-in-law at Steventon and keyed into MS Excel by John Farrant, we were in a position to produce the vast majority of this enormous archive from the first day that it entered our custody. We are most grateful to Carden and Godfrey for funding, through FESRO, the costs of removing the archive from Oxfordshire, and to the Godfreys for their hospitality at their family home at Steventon.

The artist Eric Ravilious (1903-1942) was brought up in Eastbourne, and always maintained close contacts with East Sussex. He lost his life at a tragically early age, serving in Iceland as a war-artist, but his haunting style has never lost its arresting quality. He regularly visited Furlongs, the Beddingham home of the artist and teacher Peggy Angus (whose extensive archive we already hold), and it was there that many of his best-known works were painted. Writing to Peggy in July 1939, he eulogised the Downland and its effect on his art:

I was glad you both liked my new pictures. The Furlongs period is more or less responsible for all of them, as I never could paint the Essex scene with much enjoyment. Furlongs altered my whole outlook and way of painting, I think because the colour of the landscape was so lovely and the design so beautifully obvious (only because Essex is walking country to me, and a place to play ball games) that I simply had to abandon my tinted drawings: and high time too. It was very clever of you to find a place like that and I shall always be grateful to you for the excitement it gave me.

We have held the archive of correspondence here for some years, partly to enable work to proceed more quickly on *Ravilious at War* (published by the Fleece Press in 2003). In 2005, with the aid of generous assistance from the Eric Ravilious Association, we were able to purchase a family postcard album (ACC 9357), and in 2006 we were delighted to learn that the artist's daughter was prepared to make the deposit an official one. This is a particularly welcome development since it has assisted in research for a new edition of *The complete wood-engravings of Eric Ravilious* for the Wood Lea Press and also as the preparation of another Fleece Press book, on the pre-war watercolours, is about to begin. Ravilious provided the illustrations for *High Street*, a 'book of shops' with a text written by Peggy Angus's husband Jim Richards, later editor of the *Architectural Review*. The daughters of both authors augmented our holdings with different aspects of this commission – Jim's working file on the project, and Eric's contract with their publisher.



Eric Ravilious (left) and Percy Horton judging entrants for the Artists' International Association show at the Whitechapel Gallery, 1939 (*Picture Post*). ESRO now holds the archives of both artists.



Elisabeth Howard, who died in April 2006, was a familiar figure to many Lewesians, but few of them probably realised the extent to which the fabric of their town had been preserved as a result of her personal efforts, usually in the face of official opposition and occasionally of ridicule. Elisabeth was born in 1929 at Seaford, where her parents ran the Chesterton Boys' Preparatory School. Her father, Edward Rée, was descended from a chemical manufacturer who had left France in 1870; the resistance fighter Harry Rée was his cousin, and another ancestor, Dr David Lyall, was an eminent botanist and the surgeon on the expedition sent out to the arctic icecap in search of Sir John Franklin in 1852. Edward Rée was taken

prisoner at Dunkirk and spent much of the war in PoW camps, where he took an active role in entertainments. He contracted tuberculosis and, despite early repatriation via the Red Cross, died soon after the end of hostilities. The archive contains both sides of a lengthy correspondence between him and his wife Olga, who continued to run the (now evacuated) school in his absence. Illustrated here (above) is his daughter Elisabeth's photo, which spent his captivity attached to the side of his bunk in Oflag IX; the pinholes are still visible.

Elisabeth, who was fluent in French and musically talented, spent a year at the Sorbonne and joined the European Service of the BBC. She was inspired to enter the fight on behalf of the town's built environment by the proposed Inner Relief Road, a plan to build a four-lane highway through the centre of Lewes. The plan, which entailed the demolition of scores of houses, was vehemently opposed by a number of community groups, and in 1968 Elisabeth became a founder-member of the Lewes Traffic Study Group, which sought a less environmentally-damaging solution for the threat posed to the town by the motor-car. The success of that campaign - a southern bypass was opened in 1977 - was followed by fights to save the Candle and Needle factories in West Street, All Saints Church in Friars Walk, the buildings of Beard's Brewery in Fisher Street and the Railway Land. A great many people were involved in these campaigns but Elisabeth Howard's doggedness and tenacity in the face of what she saw as bureaucratic obfuscation won her many friends as well as admirers. *Si monumentum requiris, circumspice.*



The Oflag IX Christmas Card, 1944 (ACC 9434)

Still on a Lewes theme, we received papers collected by Leslie Davey, former keeper of the town's records, including documents related to the ceremony of beating the bounds, dating from 1824 to 1973. On the semi-retirement from the *Sussex Express* of John Eccles, who has reported Lewes life for over 30 years, we acquired a splendid album of views of East Sussex and its people.

Notable private deposits this year have included the records of the Kenward family, who have farmed in the parishes of Fletching and Newick for over 300 years. As well as tenancy agreements and correspondence, the papers contain information on the soldier-diarist Sergeant William Kenward (1767-1828), and material on the investigation of the Piltdown skull, which was discovered near land farmed by Robert Kenward. The diary of the sergeant's service in India was published by Denis Kenward, whose recent death has deprived us of an enthusiastic supporter and a delightful friend. Fletching was also the beneficiary of a deposit of a deed relating to Richard Leche's charity, 1597, poor-rate assessments, 1740-1750, and labour accounts on the Sheffield Park Estate, 1769-1772. We received printed pamphlets collected by the Frewen family of Brickwall in Northiam, 1681-1712, and further papers of Admiral Sir John Byng Frewen, 1937-1964. Additional records of the White family of Hailsham, grocers and drapers, including charming photographs of the miniature deer-park at Cortlandt in Hailsham (see page 29), were deposited and from further afield came additions to the papers of the Lord family of Northiam and South Africa.

	Sun	M	Tu	We	Th	Fr	Sa	Days & D
John Mitchell at 1/2 Day	at Plough with Ox	at Thrashing of Oats	at Ploughing of Oats	at Thrashing of Oats	at Ploughing of Oats	at Ploughing of Oats	at Ploughing of Oats	6 7 0
John Bedwell at 1/2 Day	as Above	as Above	at Thrash	as Above	at Ploughing of Oats	at Ploughing of Oats	at Ploughing of Oats	6 7 0
John Bedwell at 1/2 Day	at Driving of Plough	at Cutting of Oats	at Plough	at Plough	at Plough	at Plough	at Plough	6 3 0
John Bedwell at 1/2 Day	at Thrashing of Oats	at Plough	at Plough	at Plough	at Plough	at Plough	at Plough	6 6 0
Henry Purnell at 1/2 Day	at Thrashing of Oats	at Plough	at Plough	at Plough	at Plough	at Plough	at Plough	6 6 0

Account of farm labour on the Sheffield Park Estate, 1769 (ACC 9422)



Basing Farm, mapped by John Pattenden in 1641 (ACC 9638)

We have continued our attempts to obtain copies of documents in private hands or in other archive repositories, and this year's highlights have undoubtedly been the material at St George's Chapel Windsor relating to Winterlands Farm at Hamsey (including a map of 1781 by Thomas Marchant), bequeathed to the canons of the chapel in 1728 and sold in 1905, and a splendid map of John Knight's estate in Hartfield, East Grinstead and Cowden by John Pattenden, 1641. Neighbouring owners often took advantage of the presence of a cartographer to have their own estate mapped, and observant readers will already have been reminded of last year's *Report*, in which we drew attention to Pattenden's map of The Bower in East Grinstead (including the site of Hammerwood House), undertaken for its owner Edward Payne in the same year.

The records of the county's clubs and societies are a constant source of interest, and over a dozen East Sussex Women's Institutes have deposited their records this year. Outstanding were undoubtedly the jubilee scrapbooks of Peasmarsh WI, compiled in 1952 and 1965. It is difficult to describe the wonderful images which the books contain, and if space were available almost all of them would be worth illustrating. Included are photographs of members of the Institute (all named) and of all the houses and shops in the village, often with their owners; photographs of Peasmarsh Brass Band, 1910 and 1952, of Peasmarsh Panthers competing in the Sedlescombe Amateur [bicycle] Speedway League in 1950, and of the pupils at the church school in 1871. The volume is rounded off by the recollections of Mrs Sargent, Miss Marchant, Mrs Oyler, Mrs Farley, Mrs Salts and Mrs Biggs.

It seems odd to read in our last *Report* of the office's first purchase on eBay; a year later, scarcely a week goes by in which we fail to bid for, and almost always to acquire, a fascinating item from the online auction-site. Our most grateful thanks are due to Ian Hilder, who monitors the site for likely material and conducts the often nail-biting process of purchase, and to FESRO for their ever-readiness to provide the funds. Memorable are a letter from Abraham Baley describing the funeral arrangements of Lady Katherine Pelham at Laughton in 1780; papers of the Shelley and Dalbiac families of Lewes, including recipes and remedies, 1754-1824; a contract for building the Station Hotel at Heathfield, 1893; a panoramic photograph of Lewes, c1885; and a letter to the Rye wool-stapler William Brazier, 1828. In local auction sales we purchased programmes and publicity material produced by the Farley Mummers of Fairlight in the 1920s, and an annotated catalogue of the South of England Dog Show, held at Eastbourne in August 1881. This fascinating document allows us to enter the arcane world of the canine fancy of over 120 years ago. A total of 508 dogs were exhibited in 61 classes, ranked by weight of dog. Most animals were for sale, ranging from pug puppies (by Mr Lewis's *Champion Sooty* out of Juno) offered by Mrs L Jenkins of Twyford at five guineas, to a thousand guineas for Mr C T Harris's *Champion The Shah*, a prize-winning mastiff. Proud patrons could commission a portrait of their dog (in oils) from R King of Bayswater, who was in attendance 'for the purpose of taking orders', and disappointed exhibitors could drown their sorrows at the New Inn Family and Commercial Hotel, managed by John Winchester, refreshment purveyor to the Eastbourne Cricket Club and at Herstmonceux Castle, 'the oldest and finest brick ruin in England', or just relax at the Devonshire Park Tepid Swimming Baths. One could almost regret that the dogs themselves did not feature in the census returns of the previous March.



Waiting for the Chicken Express? station staff at Heathfield in about 1890 (ACC 9657)

Work in Brighton & Hove

By April 2006 work was well under way on the project to list the archive of the Lady Chichester Hospital, Hove, for which we received funding from the Wellcome Trust. The psychiatric hospital in New Church Road was pioneering in its approach to the treatment of the mentally ill and thanks to the efforts of Christopher Whittick and Wendy Walker, the archive came to ESRO in its entirety in 1994. On completion of the project in October, Anne Hart and Lavender Jones had listed and conserved 12,000 out-patient and 8,000 in-patient files. John Farrant's end-of-project report summarised the work carried out and demonstrated why these records are of such importance. By comparing admission registers with extant case-files, John established that the survival-rate of both in-patient and out-patient files is substantially complete, from 1923, shortly after the hospital moved to its final home, until at least 1971. The period covered encompasses the changes brought about by the 1930 Mental Treatment Act, the Second World War, the open-doors movement in asylums during the 1950s and the introduction of drug treatments. No doubt such a complete archive will be of enormous interest to medical historians, although due to the very sensitive nature of the information contained in these files access is currently restricted.

As work on the Lady Chichester Hospital project finished, planning for a new, externally run, project got under way. The Brighton-based publisher QueenSpark and the community history website My Brighton and Hove have received funding from the Heritage Lottery Fund to run a project entitled 'Letter in the Attic' which aims to collect letters, diaries and other personal archives from current or former residents of the city. The project will encourage members of the public to donate or deposit their records with ESRO and the final outcome will be a book highlighting the most notable deposits and a website, www.mybrightonandhove.org.uk. Work on the project will continue into 2008.

The work and holdings of ESRO have also been promoted at Brighton Museum and the Theatre Royal Brighton. The exhibition, entitled *Stagestruck!*, is running at the museum until October 2007 and is covered in more detail elsewhere in this report.

Happily the theatre continues to thrive and is an important part of the city's cultural life. Unfortunately another very influential arts organisation, the Gardner Arts Centre, closed its doors for the last time in April 2007 after 38 years. Prior to its closure, however, the Centre's director Sue Webster deposited the archive with ESRO, thus guaranteeing that a record of the performances will survive the venue itself. The archive (ACC 9630) includes playbills, photographs and technical data regarding sets and lighting for many of the productions and although the survival-rate of documents from the first ten years or so is patchy, production files have been kept assiduously for the past ten years and provide a very detailed record of the performances for this period. The archive also includes a number of original plans drawn up by Basil Spence in the late 1960s.

Although in a very different capacity to either the Theatre Royal or the Gardner Arts Centre, the Brighton charity, Brighton Cares, who donated their archive in November (ACC 9548), staged numerous shows in the city between 1989 and October 2006 when the charity was wound up. Brighton Cares raised money to create a hardship

fund for sufferers from HIV who, due to the nature of their illness, found it difficult to maintain full-time work.

This year also saw the closure of the Co-Operative department store on London Road, Brighton which had opened in 1931. Despite the store's longevity, only two shareholders' ledgers appear to have survived (ACC 9603). More records created by this branch of the Society are believed to have been taken to Co-Op's head office in Rochdale and are expected to be deposited at ESRO in due course.

In a year of notable closures it was encouraging to receive an archive from an organisation looking to modernise its premises. Pastor Tony Bickley of Brighton's Ebenezer Chapel deposited the congregation's not inconsiderable archive with ESRO in November 2006 (NB 26). The chapel was opened on 13 April 1825 at its original site on the corner of Richmond Street and Cambridge Street. Its burial register shows that interments were carried out within the chapel and in the chapel yard from the beginning; the latest record of a burial at this location is in 1848. As a result of slum clearances the chapel was forced to leave its original home in 1966 to move to new premises designed by C J Wood on Richmond Parade.

We already hold an extensive archive for Lewes Road Congregational Church, Brighton, and were delighted to receive a number of evocative photographs of the church's Maids' Brigade summer camp at Horsted Keynes (ACC 9529). The object of the brigade was 'to make healthy women, sweet and pure, and to enable them to show the world that they are Christian in every sense of the word'. The photographs, dating c1914-1920, show the maids following such improving occupations as exercising with staves and dumbbells (overleaf), Maypole-dancing, and dressing as gypsies around a camp fire (below).





In 2004 David Beevers, the last Keeper of Preston Manor for Brighton and Hove City Council, transferred the antiquarian collection of Charles Thomas-Stanford to ESRO. The collection contains a vast number of deeds for properties in East and West Sussex and a number of other counties, as well as a large collection of letters written by important local residents including the Sussex poet and novelist Charlotte Smith (1749-1806). The collection was originally made accessible by a rather idiosyncratic card index, but this finding-aid has now been superseded thanks to the efforts of Sheila Wood, who has keyed in the data, enabling much more effective searches on computer. Work is now underway to augment the original descriptions given by the former Keepers of Preston Manor.

Colleagues at Brighton History Centre still receive offers of deposits which they redirect to us. Most notable of this year's accessions to result from such a recommendation are the letters of Lance Corporal Charles (Chick) Burtenshaw (AMS 6756), who served with the 5th Battalion the Hampshire Regiment in the United Kingdom, North Africa and Italy after conscription in 1942. The letters were sent to his wife Louisa Jane Burtenshaw, 29 Windmill Street, Brighton from training camps in England and whilst on active service. Sadly Charles Burtenshaw died of wounds on 23 September 1944 and is buried in Ancona War Cemetery, Italy. His letters paint a clear picture of the pain of wartime separation and outline the day-to-day life of a soldier on active service.

Eileen Daffern, who deposited her papers in June 2006 (ACC 9433), is a long-standing peace campaigner who has lived in Brighton since the early 1960s. A major figure in the Sussex Alliance for Nuclear Disarmament from the 1960s to the 1990s, Eileen organised numerous trips to countries in eastern Europe and made appearances at countless conferences during the 'Cold War'. In a recent *Guardian* article about Eileen, Jeremy Paxman said of her 'I am convinced that the constant activism, the passionate devotion to a cause, is one of the things that has kept her alert and active. How many of the rest of us can expect, at the age of 93, to be giving a talk to the United Nations Association, turning out to a Cuba Solidarity Campaign meeting, supporting the Women's International League for Peace and Freedom or holding activist meetings in our front room?'. Eileen publishes her autobiography in October 2007.

Outreach

An active programme of outreach continued. Talks were given to a wide variety of family history, local history and community groups across the county and in Brighton & Hove. Contacts with local universities and colleges were continued, with sessions for students and staff from Sussex University, City College, Brighton & Hove, and Queen's University Ontario, based at Herstmonceux Castle. The Record Office had displays and staff presence at other events, including the Sussex Family History Group annual conference and family history fairs run by the Family Roots and Hastings and Rother Family History Societies. We also achieved press coverage on the Herstmonceux reception, tithe map digitisation and plans for The Keep.



Wendy Walker explains a Theatre Royal conveyance at a children's activity workshop
(David Flindall)

Three other major events and initiatives took place during the year while a fourth continued into its third year. The first was the reception to celebrate the acquisition of the Lambert portfolio of Herstmonceux Castle, covered in more detail in the Friends section of this report.

Our second project involved working with the County Council's Looked After Children's Services and freelancer David Kendall on a project called Imagined Lives, as part of the Strategic Commissioning Education Programme funded by the then DfES and DCMS through Museums Libraries and Archives South East. The project aimed at inspiring creativity and improving literacy. David Kendall and Elizabeth Hughes used archives held at the Record Office, including those of children in care in past ages, to inspire creativity in looked-after children today, both those in children's homes, and those in foster care, in small groups and in large workshops. For three days they took over the Chairman's function room at Westfield House and were most impressed to meet the Chairman himself! The children also visited the Record Office and, as well as looking at some of the archives stored there, helped Conservator Melissa Williams to clean maps and (inevitably) enjoyed playing with the mobile shelving.

Our third venture was a partnership with the Theatre Royal Brighton, celebrating its 200th anniversary in 2007. During March the Record Office had a residency at the theatre and ran a series of lectures on the archives that it holds relating to Brighton and Hove, with special reference to the theatre itself, and a children's activity workshop based on posters in the theatre's archives; this was so successful – as can be judged by the picture on the previous page – that it was repeated during the Brighton Children's Festival in April. We also worked with Brighton Museum on the preparation of an exhibition, *Stagestruck!*, which would run from 5 May to 2 September 2007, based on the archives of the theatre. Particular favourites include one featuring Bram Stoker, the author of *Dracula*, in his day-job as manager of the Lyceum Theatre, London, with Sir Henry Irving, on tour in Brighton; and another for the premiere of Joe Orton's *Loot* at the Theatre Royal, starring Kenneth Williams, which was by all accounts a 'chair slamming' occasion since many of the audience left in disgust.

And the Navigating History Project, 9/10 (the day before 9/11), continued into its third year, with additional funding from the Arts Council and the East Sussex Arts Partnership. Diaries were used as the subject of workshops for young writers and of a poem written by Ros Barber. The poem, illustrated by diaries collected by Neville Gabie as part of the 9/10 project, will be published in the next financial year.

Conservation

Although the year has been dominated by the preparation of documents for a series of exhibitions, the studio has been busy with a great deal of conservation work, including the repair of material belonging to outside bodies and private individuals, and the externally-funded repair of documents in our own custody in response to requests for access from searchers. The studio has also become home to three more volunteers, one on a regular basis and the others as and when time permits. Staff training continues with a monthly document-cleaning session, which can be very entertaining. For the coming twelve months we hope to achieve the impossible and gain an advantage over the increasing unavailable list as well as deal with the many environmental problems we encounter daily.



Grant of arms to William Thomas of Lewes, 1608, undergoing conservation
(ACC 4113)

Walter Godfrey Archive and Herstmonceux Castle

An architect's archive presents unique conservation challenges, chiefly as a result of the large quantities of drawings on extremely large and varied papers. Walter Godfrey's drawings were fortunately, for the most part, stored flat in large portfolios, but the environment in which they had been kept was far from ideal, and mould and silverfish abounded. Work on the archive began in situ, and it has subsequently required a lot of

input in terms of repackaging and cleaning. In the midst of this process, the exhibition of a selection of drawings relating to Godfrey's Herstmonceux Castle commission at the Friends' evening reception on 26 September involved the studio in a good deal of work, and the Conservator was also consulted when elements of the show were mounted at Barbican House a few months later.

***Stagestruck!* at Brighton Museum and Art Gallery**

Our involvement with the conservation of the extensive archive of the Brighton Theatre Royal has been in train for some years, and many hundreds of posters and playbills have been de-framed, de-acidified and when necessary repaired. This process culminated (although it did not end) in the exhibition *Stagestruck!* which opened at Brighton Museum and Art Gallery in May 2007. The posters were of course designed to attract the attention of the casual observer, but the process of conservation was able to restore the bite of the designer's original conception and render these objects eye-catching once more. They were arguably the high-point of an excellent show.

Stocktaking 2007

Among the many tasks undertaken in the course of our annual stocktaking closure this year was a complete overhaul of the office's holdings of large-scale Ordnance Survey maps. These documents, which are crucial for any kind of topographical study, are housed in purpose-designed hangers at the east end of the searchroom. They are subject to relatively heavy use, in the course of which some of the maps have become a little the worse for wear, and many of their suspension-strips have begun to part company with the maps. In the course of ten days, all the maps in our ten cabinets were inspected, the necessary repairs undertaken and at least 50% of the suspension-strips replaced or reinforced; the most heavily-used maps were placed in protective sleeves. Like many aspects of conservation, this is something of a Forth Bridge of a job, but it has rendered these frequently-used yet vulnerable documents much more able to withstand the pressures to which they are subject.

Consultancy and sponsored work

The Conservator, Melissa Williams, is employed for four days in every week, so opportunities to attract externally-funded work to fill the fifth day are always welcome. The College of Heralds sponsored the repair of an early grant of arms (photograph on the previous page), and in September 2006 Melissa visited the Lancing College Archives to advise the newly-appointed archivist on conservation issues. Several simple improvements were introduced immediately, but in the longer term this new contact resulted in her being commissioned to embark upon the conservation of the architectural drawings for the world-famous college chapel, designed by Richard Carpenter and Benjamin Ingelow between 1871 and 1896. This will be a long job but a fascinating one, and serve the double aim of making these wonderful designs available for research and exhibition, and ensuring that the facilities of ESRO's conservation studio are exploited to the fullest possible extent.

Records Management

The Record Centre at Newhaven manages those records of all departments of East Sussex County Council, together with those of Brighton & Hove City Council and other clients which are not in daily use but which need to be kept for pre-determined periods of time for legal, administrative or financial purposes; they are then either confidentially destroyed or transferred to archives. External clients include CAFCASS (successors to the Guardians ad litem service) and the East Sussex Fire and Rescue Service. Records Management is also now available to Parish Councils in East and West Sussex.

An *Invest to Improve* Project was initiated at the Record Centre in April, thanks to additional funding from the County Council. It aimed at increasing efficiency by reducing the backlog of records to be processed and carrying out an archive appraisal on those no longer required for departmental use. Diane Krezel and Brad Cutter were appointed as Records Clerks under this scheme and have both made a significant contribution to the processing of transferred records. Ellen Taylor began work on the project as the Appraisal Archivist and succeeded in reviewing all the time-expired pre-1974 records. A total of 1911 files were selected and listed before Ellen was seconded in October to work as Senior Archivist, in place of Wendy Walker, who became the Project Manager for The Keep. Work also continued on the implementation of electronic forms to carry out the transfer and withdrawal of records and further increase the efficiency of the service.

The Records Manager continued to attend the East Sussex Data Protection and Freedom of Information Forum, the ESCC Freedom of Information and Data Protection Liaison Group and the Chief Executive's Staff Forum. The Record Centre gave presentations to various clients including Children's Services and East Sussex Fire and Rescue Service and continued to provide guidance and advice to external bodies and other local authorities. Visitors to the Record Centre included West Sussex Record Office, Kent County Council and Lewes District Council. The Record Centre also provided a work placement to a volunteer considering a career in Records Management.

The Electronic Document and Records Management Project remained an important part of the service, as work continued on developing the corporate file plan for the Council's electronic records and supporting two pilot EDRM projects, to provide the model for other teams in the future as part of a rolling programme across the Council. The principle of applying a corporate Records Management programme for the electronic records of the County Council thus continues to be a challenging but essential part of our work.

The overall figures show that there was a 61% increase in the number of records transferred to the Record Centre this year despite a 12% decrease in those received from Brighton and Hove. A major exercise in the confidential destruction of time-expired records took place over the last twelve months, producing a 146% increase overall. However the amount of records being received continued to outnumber those being destroyed and there remained a serious shortage of space in the Record Centre. Further pressure was felt as a result of ongoing major accommodation moves within the

County Council with further large consignments awaiting transfer to Newhaven. There was also a steep rise in the number of deeds requested by departments resulting in a 47% increase overall.

In spite of all these pressures, the Record Centre once again met its target of ensuring that all records are produced and returned to departments wherever they are based in East Sussex and Brighton and Hove within 24 hours of the request. This is much appreciated by our customers, who continue to send us emails of gratitude and praise for the efficiency and friendliness of our service.

	2004/05	2005/06	2006/07
Transfers received	1,534 metres	1,752 metres	2,829 metres
Transfers received: ESCC	651 metres	712 metres	911 metres
B&H City Council	883 metres	1040 metres	918 metres
Destruction of time-expired material	810 metres	777 metres	1,912 metres
Files returned to departments	4,099	4,150	3,872
Deeds production	657	996	1,464



Anna Manthorpe imposes order on the Carden and Godfrey archive at Steventon

Staff

In November we welcomed Anne Hart back to the reception desk at the Maltings and said farewell to Lavender Jones as the successful Lady Chichester Hospital listing project came to an end. At the Record Centre, three new staff were appointed as part of our Invest to Improve project. Ellen Taylor, currently on the Aberystwyth archives course, began as Appraisal Archivist in April, joined by Diane Krezel, and later by Brad Cutter, as Project Records Clerks. When Wendy Walker was appointed as Project Manager for The Keep, Ellen was appointed as Senior Archivist in her place for two years. Andrew Lusted and Brian Phillips continued to provide essential cover during vacancies and holidays, without which the service would grind to a halt, and John Farrant was involved with a variety of projects during the year.

We continue to be grateful for the contribution to our work made by volunteers. There are too many for me to name them all but particular mention should go to Kate Bailey, who provided invaluable and cheerful help in conservation, and to Sheila Wood for keying the descriptions of the Thomas-Stanford collection of over 2700 deeds and documents transferred from Preston Manor, Brighton.

Members of staff have also contributed significantly to professional matters nationally and the promotion of historical and archival concerns locally. Elizabeth Hughes, County Archivist, served as secretary of the Association of Chief Archivists in Local Government, as a member of the South East Museum Library and Archive Council's Archive Policy Advisory Group, the National Council on Archives, the Executive Committee of the East Sussex Museums Council, the Steering Group of the Archives in Museums Subject Specialist Network and as a trustee of Rye Museum. Christopher Whittick served on the Sussex Historic Churches Trust, the editorial board of *Sussex Archaeological Collections*, the Bodiam Castle Management Committee and the Tom Paine Project. He taught palaeography and administrative history to University of Sussex MA students, at the annual palaeography summer school at Keele, and began to teach on the University College London archives course. He was elected a Vice-President of the Sussex Archaeological Society, acted as an expert adviser for the MLA Acceptance in Lieu Scheme and has provided assistance to the Finds Liaison Officer, based at Barbican House, Lewes, with the identification of medieval seal matrices. Philip Bye was on the council of the Sussex Record Society and the Research Committee of the Sussex Archaeological Society. He and Wendy Walker served on the Screen Archive South East advisory group. Wendy also served on the Steering Group of the Public Sculpture of Sussex: National Recording Project based at Brighton University and was a member of the Local Government Group of the Records Management Society. Andrew Bennett served on the council of the Sussex Record Society and was a member of the Health Archives Group. John Farrant and Elizabeth Hughes were both elected as Fellows of the Society of Antiquaries, and John's son Jude Farrant was born on 5 July 2006, remarkable as the first occasion (as far as we know) on which a serving member of ESRO's staff has become a parent.



The Lord Lieutenant of East Sussex, Mrs Phyllida Stewart-Roberts, admires the Lambert Portfolio of watercolours of Herstmonceux Castle with Janet Davies of the MLA Purchase Grant Fund

Friends of the East Sussex Record Office

The highpoint of this year's Friends' social programme was the reception, hosted by the Lord Lieutenant and organised by FESRO, to celebrate our acquisition of the Lambert Portfolio of watercolours of Herstmonceux Castle. Thanks to the generosity of Queen's University Ontario, we were able to hold the party at the castle itself, and on a beautiful evening late in September over 100 guests from all over the country - donors, depositors of documents, lenders and Record Office staff - assembled to admire the portfolio, to learn more about its history and to hear our plans for the future of the new ESRO building - The Keep. We sought to involve the castle community as much as we could, and I am very grateful to the Friends of the Castle for providing flower arrangements, to the caterers for a sumptuous buffet, to Christopher Whittick for obtaining wine in France and to Heather Doi, a student at Herstmonceux and a talented pianist, for a delightful musical accompaniment.

As well as the portfolio itself, we mounted an exhibition of related documents, including a selection of the Lamberts' field-drawings (kindly lent by the Sussex Archaeological Society) and Lord Dacre's private account-book, showing his payment for the commission (driven down from Chelmsford for the evening by Richard Harris, the Archives Services Manager at Essex).

The reception coincided with the acquisition of the archive of Walter H Godfrey who, as luck would have it, had been the architect responsible for the major restoration of the castle in the 1930s. We were able to augment our exhibition with a selection of designs, correspondence and photographs, as well as material relating to the use of the castle and its grounds by the Hearts of Oak Benefit Society during the second world war, kindly lent by David Calvert.

The theme of the evening - Recording and Renewal - was chosen to reflect the linked themes of the mission of the Record Office, the work of the Lamberts at Herstmonceux and of Walter Godfrey as a conservation architect, and the need of the Office to renew itself through The Keep project.

Other events during the year included expertly guided visits to Firle and Winchelsea, and a series of seminars on classes of documents at the office, designed to encourage their use.

During the year the Friends, through its Committee, donated £10,862 to the Record Office, including the magnificent sum of £7,000 in respect of the Lambert portfolio.

Thanks are due to the officers and committee for the hard work they put into its running, and for the moral and financial support they give to the Record Office; to the many volunteers who carry out indexing, typing, data entry and other projects; and to the members at large for their interest, support and enthusiasm. But as our campaign to build a new Record Office which is worthy of its holdings, users and staff begins in earnest, the role of the Friends in ESRO's future has never been more important.

Elizabeth Hughes, County Archivist
August 2007

The East Sussex Record Office

Public Services, Document Services and Conservation

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Records Management

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The Record Office is part of the Law and Performance Management Division of the Chief Executive's Department of East Sussex County Council under the direction of Andrew Ogden. Services are provided to Brighton & Hove City Council.

The Record Office at The Maltings exists to preserve the documentary heritage of East Sussex, and of Brighton & Hove, and to make its resources available to the public for research. Records survive from about 1100 to the present day, from official, ecclesiastical and private sources, which enable light to be thrown on most aspects of local history. There are exceptionally good holdings of early maps. Enquiries and personal visits are welcomed. The Records Management section at Newhaven provides an internal service only, and there is no direct public access.

Public Opening Hours: Monday, Tuesday, Thursday 8.45-4.45; Wednesday 9.30-4.45; Friday 8.45-4.15; second Saturday in month 9.00-1.00, 2.00-4.45. Weekday appointments are not essential, but the Record Office can be full to capacity on some days, and a number of seats and microform readers may be reserved in advance in order to avoid disappointment. An increasingly large proportion of our holdings are stored off site, and up to a week's notice may be required for their production. All seats and microform readers are reservable on Saturdays. Advance notice is appreciated from searchers needing assistance with complex enquiries. Original documents are not produced between 12.30 and 2.00, but the searchroom remains open (except on Saturdays).

Explanatory Leaflets are available on request giving details of access arrangements, and also of sources for family and house history. These, with other information about available resources, may be consulted on the County Council's website (address as above).

Readers' Tickets are necessary to consult original documents. They may be obtained on the spot (free) on production of identification showing name, address and signature. CARN tickets from other record offices are valid.

A **Research Service** is available. For a fee, a member of staff will undertake research for those who cannot visit in person. Details are available on request.

The **Friends of East Sussex Record Office** exists to assist the work of the office financially and in other ways. Visits and other events are arranged. Further details are given elsewhere in this report. Enquiries about membership should be made at the Record Office.

Record Office Staff, 2006-2007

County Archivist: Elizabeth Hughes BA, FSA

Archive Services

Senior Archivist, Document Services	Christopher Whittick MA, FSA, FRHistS
Senior Archivist, Public Services	Philip Bye BA
Brighton & Hove Archivist	Andrew Bennett BA
Archivist	Anna Manthorpe BLib
Senior Searchroom Supervisor	Jennifer Nash
Searchroom Supervisor	Pauline Colwell
Receptionist/Typist	Anne Hart (from November 2006)
Document Production Assistant (p/t)	Dennis Steer
General/Technical Assistant	David Calvert
Research Assistant (p/t)	Andrew Lusted
Saturday Assistants (p/t)	Brian Phillips, Andrew Lusted
Project Supervisor (p/t)	John Farrant MA, FSA
Lady Chichester Hospital Project	Anne Hart (to October 2006)
Assistants	Lavender Jones (to October 2006)

Records Management

Senior Archivist, Records Management	Wendy Walker BA (to September 2006)
	Ellen Taylor BA (from October 2006)
Supervisor, Modern Records	Chris Hankin
Records Clerks	Georges Reynolds
	Suzanne Mitchell (p/t)
Senior Records Clerk, Brighton & Hove	Sue Thomas
Records Clerk, Brighton & Hove	David Myers BA
Appraisal Archivist	Ellen Taylor (from April to October 2006)
Project Records Clerks (p/t)	Diane Krezel (from April 2006)
	Bradley Cutter (from August 2006)

Conservation

Conservator (p/t)	Melissa Williams MA
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Other

Freedom of Information Officer	Jane Bartlett BA
Museum Development Officer	Sonia Rasbery BA
Project Manager, The Keep	Wendy Walker BA (from October 2006)

East Sussex Accessions

A list of the principal East Sussex accessions received between April 2006 and March 2007. Reference may be made to the documents by the accession number (in brackets); not all deposits are yet listed in detail, and not all may be available for consultation.

East Sussex Accessions

County Council:

- Lewes Children's Home (ex-Lewes Union) log book, 1930-1932 (private donation) (9435)
- Transport and Environment: County Archaeologist, papers, 1947-2007, including copy of Forestry Commission woodland census, 1947 (9624)

Sussex Police Authority:

- Papers of BA Tilt, 1970-1991 (9437)
- PC Roy Kirkcaldy, police course-notes, 1951 (9504)
- Plumpton production record book, 1940-1971, and occurrence book, 1966-1969 (9635)
- 'The Development of Police Aviation in Sussex' by John Dibley, 2006 (9500)
- Constable George Stoner, photographs and newspaper cuttings, c1896-1944 (9641)

Borough and District Councils:

- Eastbourne District Council: burgess rolls, 1883-1914, electoral registers (Wealden District parishes), 1985-1987 (9612); establishment books of staff and officers, 1935-1983. (9463)
- Hastings Court of Record, photocopy exemplification of a final concord, 1643 (9410)
- Lewes Borough Council: records assembled by Leslie Stuart Davey (1909-2006), Keeper of the Town Records, 1791-c2003 (9423)
- Lewes District Council, Medical Officer of Health reports (Chailey RDC, Newhaven UDC, Newhaven Port Authority, and Seaford UDC), 1947-1973 (9661)
- Wealden District Council: minutes of Development Control North and South Sub-Committees, 2000-2006 (9520)

Parish and Town Councils:

- Crowhurst, records, 1955-2002 (9608)
- Kingston, records, 1991-1996 (9481)
- Newick, records including minutes, 1894-2002 (9559)
- Northiam, wayleaves and other papers, 1983-1998 (9438)
- Sedlescombe, records relating to Strawberry Hill Farm, 1933-2003 (9493); records, 1955-2005 (9561)

Ecclesiastical Parishes:

- Bexhill, St Mark, marriage registers, 1987-2006 (9609)
- Brede, marriage register, 1996-2006 (9627)
- Burwash, tithe map, 1839 (9611)
- Fairlight, parish magazines, 1928-1974 (9643)
- Fairwarp, Parochial Church Council minutes, 1902-1997 (9501), 1920-1970 (9466), 1997-2005 (9465); records, 20th century (9555)
- Framfield, banns register, 1978-2000 (9556); charity accounts, 1835-1977 (9651); marriage register, 1997-2004 (9464); records, 20th century (9514)
- Lewes, St John sub Castro, tithe map, 1841; photograph of the church and surrounding area, c1860-1870 (9462)
- Lewes, St Thomas at Cliffe, newsletters, 1997-2007 (9655)
- Northiam, parish magazines and other papers, 1980-2006 (9439)
- Pevensey St Nicholas, marriage registers, 1995-2005 (9563)
- Polegate, photocopy letter requesting subscriptions for a new church, 1874 (9513)
- St Leonards-on-Sea, Christ Church, records, 20th century (9646)
- Uckfield, tithe award, 1841 (9558)
- Upper Dicker, records, 1843-c2000 (9447)
- Wartling, marriage register, 1972-2005 (9564)



Hop-pickers at Peasmarsh in about 1964 (WI 32/3/2)

Other Church records:

Catholic:

- Hurst Green, Our Lady Help of Christians Catholic Church, Station Road, marriage register, 1984-1994 (9584)

Methodist:

- Eastbourne Circuit records including St Stephen's Church, 1979-2004 (9497); Central Methodist Women's Fellowship accounts, 1988-2000 (9512); Centralway magazine, 2002-2006; Hailsham Methodist Church, Insight magazine, 2002-2006 (9547); records, 1922-2006 (9454)

United Reformed:

- St Luke's United Reformed Church, Hampden Park, 1900-2005 (9453); Seaford United Reformed Church records, 1860-2006, including baptisms, 1861-1866 (9443)

Other:

- Elim Pentecostal Church, Hartfield Road, Eastbourne, marriage register, 1983-1999 (9606)
- Westgate Chapel, Lewes, papers, 1875-1938; sales particulars, 1920 (9492)

Schools (see also Ecclesiastical Parishes):

- Bexhill, St John's School, photocopy records, 20th century (9656)
- Clifton House School, Eastbourne, and Highbury House School, St Leonards on Sea, school magazines and research notes, 1851-2006 (9583)
- Eastbourne Ocklynge School records, c1990-2002 (9415); photographs, c1916 - 1987 (9634)
- Eastbourne, West Rise Community School, photographs, 1975-1994 (9516)
- Hastings, Winchester House School and Hollington Park School, history, 2001 (9545)
- Hollington Junior School plans, 1971-1989 (9441)
- Lewes, County Grammar School for Girls, school magazines, 1948-1951 (9482)
- Newhaven, Grays School, records, 1999-2005 (9607)
- Newhaven, Meeching Valley Primary School, records, 1998-2005 (9560)
- Nutley CE School, plans of alterations, 1999 (9552)
- Plumpton College, DVD made from old film, 1935-1938 (9540)
- Seaford, Newlands School, records including school magazines, 1924-2005 (9413)
- Uckfield, St Michael's School, inspection report, 1937 (9518)

Solicitors:

- Adams and Remers of Lewes: bundles of clients' papers and drafts, 20th century (9639)
- Duffield Welch, Chelmsford, Essex: deeds of 28 Deal Avenue, Seaford, 1959-1977 (9562)
- Gaby Hardwick, Eastbourne, copies of court roll relating to properties in Bexhill, 1801-1806 (9549)
- Young, Coles and Langdon, Hastings, firm's records and client papers, 19th - 20th centuries (9658)

Business:

- Carden and Godfrey, architects, plans and files, 20th century (9449)
- EO Culverwell, agricultural and horticultural engineers, accounting records, 20th century (9417)
- Daniel Blagrove and Sons of Lewes, photographers, and Edwin Blagrove, jeweller and watchmaker of 72 High Street, Lewes, historical notes, [19th century] (9588)
- Godfrey, Walter Hines, of Lewes (1881-1961), architect and antiquary, papers and business records, 1571-2006 (9446)
- Harper and Eede Ltd, agricultural merchants, Ringmer and Hurst Green, copy letters, 2004 (9537)
- Strutt and Parker land agents, Lewes, tenancy agreements, 20th century (9652); papers concerning Woolgar's farm in Chailey and Barcombe, Sutton Hall in Spithurst in Barcombe, 1895-c1960 (9458)
- Sussex Express, papers of John Eccles, including photographs, c1860-2007 (9657); photograph showing Lewes Tabernacle, Lewes High Street, c1930 (9586); Sussex Express, May - Dec 2004 (9566)
- Water Company maps (Eastbourne, Crowborough, Hailsham, and Shoreham and District), 1897-1932 (9505)



The miniature deer-park at Cortlandt, Hailsham, in about 1890 (ACC 9412)

Estate and Family:

- Baley, Abraham, letter to [Robert] Saxby concerning the death and funeral arrangements of Lady Katherine Pelham, 1780 (9479)
- Barnden, Amy Elizabeth and Catherine Mary, of Lewes, autograph books, 1912-1933 (9508)
- Busk, Dorothy Margaret (née Dow) of Lewes, papers including First World War permit book, c1915-1928 (9538)
- Dalbiac and Shelley families of Lewes, correspondence and papers including remedies for illnesses, 1754-1824 (9573)
- Daniel White and Son of Hailsham, grocers, provision dealers, wine and spirit merchants, and drapers, records (addnl), 1849-1964 (9412)
- Edwards, Marie, papers relating to Northiam, 20th century (9440)
- Elliston, RA, photographs, including Lewes during the Second World War, 20th century (9502)
- Farrant family of Uckfield, photocopy papers and scanned photographs, 20th century (9605)
- Fletching, records including the charity of Richard Leche, 1597; Fletching poor rate assessment, 1740-1750; Sheffield Park estate labourers' accounts, 1769-1772 (9422)
- Frewen of Brickwall in Northiam, printed pamphlets, 1681-1712; papers and photographs of Admiral Sir John Byng Frewen, 1937-1964 (9485)
- Heathfield House estate, scanned copy of map by John Ridgway, 1707 (9619)
- Howard, Elisabeth, of Lewes, papers, 20th century (9434)
- Kenward family of Sharps in Fletching, papers, 1657-2006 (9632)
- Lord family of Northiam and Johannesburg, 1900-1982 (addnl) (9457)
- Parks, Newton, of Sidley House in Bexhill, deeds of Gunters in Bexhill (addnl), 1771-1772 (9645)
- Ravilious family of Eastbourne and Essex, archive including the correspondence of Eric Ravilious (1903-1942), 1839-2003 (9534)
- Richards, Jim, file for the preparation of the text of *High Street*, 1938 (9494)
- Sackville family, Lords De La Warr, papers (addnl), 2004-2007 (9618)
- Shephard family of Lewes, letter regarding the summer meeting of the Royal Agricultural Society and the General Election, 1852 (9425)
- Tapp, Elizabeth, of Lewes, papers, 20th century (9411)
- Thorley, Ida Mary (Jo), deeds and papers, 1890-1938 (9487)
- Weston, Gladys, of Crowborough deceased, photographs, 20th century (9414)
- Williams, Harold George, of Lewes, apprenticeship indenture, 1918 (9486)
- Winterlands Farm, Hamsey, and other properties in East Sussex at St George's Chapel Archives, Windsor Castle, copy documents, c1145-1904 (9421)

Charities:

- Deeds and papers of the Turner-Dumbrell Foundation, Ditchling, [1822]-2006 (9496)

Clubs, societies and associations:

- The Farley Mummers, Fairlight, programmes and publicity material, 1920s (9654)
- Friends of East Sussex Record Office (FESRO), records including newsletters, 1981-2007 (9599)
- Friends of Lewes, records (addnl), 1989-2003 (9455)
- Groombridge History Group, DVD 'Groombridge in the 1920s and 1930s', 2006 (9577)
- Hailsham Horticultural Society, records including minutes, 20th century (9626)
- Headstrong Club, letters regarding meetings, tapes and press cuttings, 1980s-c2000 (9503)
- Lewes Little Theatre, records, 1990-2006 (9531)
- Lewes Oxfam Group, newscutting, 2006 (9536)
- Lucy Brangwyn Homes Trust, Ditchling, records, [1921]-2006 (9499)
- Pestalozzi International Village, publicity material including copies of 'Village News', 1999-2006 (9647)
- Seaford and District Horticultural Society, records including minutes, 1927-2005 (9416)
- The South of England Dog Show, catalogue, 1881 (9653)
- Sussex Archaeological Society: plans of High Hurst in Newick, the property of Thomas Baden Powell, 1913-1932 (3820); photographs of deeds relating to Willingdon, 1338-1419 (3821); manuscript book of sermons of Lambrook Thomas, DD, 1658 (3822); collections of R Garraway Rice, stock list of bottles, 1845 (3823); case of the Trust Governors of the Free Chapel of St James, Brighton, c1813 (3824); Penfold bequest of programmes, menus and tickets for Brighton entertainments, 1858-c1920 (3825)
- Sussex Group of Young Conservatives, records including minutes, 1972-1986 (9451)
- Tom Paine Society, records, c2000 (9622)
- Wealden Buildings Study Group, site visit notes and summaries, 2006 (9610)
- Women's Institute: Castle Group, minutes, 1948-2005 (9460); Chiddingfold WI, records, 1995-2004 (9488); Chyngton WI, Seaford, records including minutes, 1972-2006 (9621); Etchingham WI, records, 1919-2000 (9436); Fairwarp WI, records, 1947-1955 (9510); Hooe WI, Barcombe WI, Wannock Glen WI and Brookside West Group, records, 1949-2004 (9644); Peasmarsh WI scrap-book,



Detail from a concert-programme, 1928 (ACC 9654)

1871-1952 (9616); Ringmer Evening WI, records, 1972-2002 (9461); Westfield, records, 1918-1999, Westham and Hankham, records, 1944-1992 (9575)

- WRVS Eastbourne: Social History of Food and Drink oral history project, interviews and transcripts, 2005 (9445)

Maps and plans:

- Copy documents relating to the Hammerwood estate, 1641-1995, including map of John Knight's estate in Cowden, East Grinstead and Hartfield by John Pattenden, 1641 (9638)
- Copy map of William Wesson's lands called Five Ashes in Mayfield by Anthony Everenden, 1636 (9539)
- Map of L Osbourne's Cheeseman's Farm at Bexhill by Thomas Parris, 1808 (9546)

Title deeds (see also Solicitors, and Estate and family):

- Alfriston, Stanley House, 1811 (9420)
- Burwash, The Claws near Crowhurst Bridge, [1783]-1897 (9572)
- Buxted, lease of New House Farm, 1879 (9659)
- Brede, charter of land (Oxenbridge - Andrew), 1426 (9478)
- Dallington, Pardons Cottage, 1712-1980 (9648)
- Eastbourne, 24 Bedford Grove, 1883-1980 (BRA 2668) (9525)
- Hailsham, deed of Wovers, 1593; circular relating to horse-theft, 1840 (9587)
- Hastings, 24 Queens Road, Hastings, with details of the Hockley and Jones families, [1860]-1957 (9418)
- Lewes, 47-48 High Street, Lewes, [1743]-1863 (9456)
- Lewes, The Chequer, Southover, [1652]-1752 (9484)
- Lewes and Southover deeds, 1719-1925, including 24-27 East Port Lane, Southover, 1890 (9535)
- Lewes, 15 Southover High Street, Lewes, [1744]-1983 (9551)
- Lewes, 154-155 High Street, 1716-1998; 17 Valence Road, 1872-1969 (9628)
- Ringmer, 3-6 Gote Lane, 1847-1853 (9448)
- Rotherfield, Church Cottage, [1770]-1982 (9511)
- Rottingdean and Telscombe, abstract of title of Dorothy Neville, [1885]-1932 (BRA 2868) (9524)
- St Leonards-on-Sea, 12 Albany Road, [1906]-1986 (9620)
- St Leonards-on-Sea, deeds of 15-18 Eastern Street, and 17 and 19 Norman Road, 1836-1945 (9615)
- Wadhurst, including Hop Villa Farm; 12 and 12a Silchester Road, St Leonards-on-Sea; [1895]-1919 (9532)
- Waldron, Sharp's Corner, Horam, 1710-1986 (9452)

Other records:

- Bexhill-on-Sea accommodation register, 1949 (9623)
- Contract for building the Heathfield Hotel, 1893 (9600)
- Copy photographs of the Clergy House and The Star, Alfriston, c1890, including biographical notes concerning P Sidney Spokes of Lewes (9431)
- Copy reminiscences of Sarah Rose Goodhugh concerning the de Bunsen family at Herstmonceux Place, Herstmonceux, 1845 (9424)

- Eastbourne, prospectus for The Grand Hotel, [1879] (9578)
- Groombridge Market Book, 1895-1899 (9637)
- Letter from Thomas Chatfield to Messrs Harrison and Brazier, woolstaplers, Rye, 1828 (9664)
- Negatives developed by Bingham Towner, Lester Photographic Studio, 222 High Street, Uckfield, including photograph of Brighton racecourse, 1930s (9444)
- Panoramic photograph of Lewes, c1880-1890 (9581)
- Photograph of James Moore's cottage at Alciston, 1935 (9450)
- Photograph of JC Kenward, mayor of Lewes, c1933; sale notice of JR Thornton and Co, auctioneers, Lewes, 1964; deeds of 77 Emmanuel Road, Hastings, [1880]-1931 (9541)
- Photograph of Nelson Coppard the younger, Court Farm, Patcham, c1950 (9515)
- Photographs by WN Hawkes of Brighton, Hastings and Glynde, 1960s - 1970s (9557)
- Photographs of the Hastings area, c1937 (9660)
- Postcard of Ovingdean Church, c1900 (9490)
- Poster issued by the Emergency Committee, Uckfield District, giving instructions for evacuation in the event of invasion, 1916 (9662)
- Project concerning Old Lodge, Nutley, c1994 (9459)
- 'The Fairwarp Echo', 1971-2006 (9509)



Nelson Coppard the younger, shepherd at Court Farm, Patcham, in about 1940 (AMS 6734)

Brighton & Hove Accessions

A list of the principal Brighton & Hove accessions received between April 2006 and March 2007. Reference may be made to the documents by the accession number (in brackets); not all deposits are yet listed in detail, and not all may be available for consultation.

Brighton & Hove City Council:

- Brighton and Hove City Council (and predecessor bodies), Chief Executive Department files, 1950s-1990s (9569)
- Brighton and Hove City Council (and predecessor bodies), deeds of former properties in the Jubilee Street area (site of Jubilee Library), 18th - 20th century (9427); deeds of properties in Brighton and Hove, 19th-20th centuries (9506); deeds of properties in the Circus Street area and Whitehawk, 19th-20th century (9483); deeds, 19th-20th century, (9519)
- Brighton Borough Council Parks and Gardens Department, photographs and BH MacLaren's administrative files, 1920s-1980s (9533)
- Hove Borough Council, Preston and Blatchington rate books, c1880-c1928 (9570)

Health Authorities and Hospitals:

- Chailey Heritage patient case-files, 1970s-1990s (9467); album of Chailey Heritage newsletters, press cuttings and photographs, 1950-2006 (private donation) (9442); 'The Heritage', school magazines of the Heritage Craft Schools and Hospital, 1949-1954 (private donation) (9585)

Ecclesiastical Parishes:

- Hove St Andrew, Waterloo Street, marriage register, 1969-1989 (9429)
- Patcham (South), parish registers, 1939-2006 (9617); (9629)

Other Churches:

Baptist:

- Brighton, Ebenezer Chapel, minutes, accounts, burial register, annual reports and correspondence, 19th-20th century (9553)

Methodist:

- Preston, London Road Methodist Church, marriage register, 1947-1998 (9568)

United Reformed:

- Brighton, Clermont United Reformed Church, marriage registers, 1972-2003 (9650)
- Brighton, Lewes Road United Reformed Church, photographs including Maids' Brigade, c1910-1920 (9529)

Other:

- Elim Tabernacle, Portland Road, Aldrington, marriage register, 1982-1987 (9430)
- Salvation Army: Congress Hall, Brighton, marriage register, 1993-2002 (9428)

Schools (see also Ecclesiastical Parishes):

- Brighton, Middle Street Primary School, log books, minutes, and admission registers, 1812-1992 (9602)
- Brighton, Moulescoomb School, pupils' art work, c1955-c1962 (9550)
- Brighton, Queen's Park Primary School, governors' minutes, 20th century (9582)
- Brighton, St Mark's CE School, log books, 1971-1982 (9489)
- Brighton, St Mary's CE School, records, 1904-2000 (9491)
- Brighton, St Mary's Hall, photographs and centenary newsletter, 1930s (9579)
- Brighton, Varndean School Field Club records, 1930s-1970s, and Roll of Honour 1939-1945 (9604)

Solicitors:

- Stevenson and Pope, Brighton, records, 19th and 20th century, including precedent book, c1820 (9426)

Business records:

- Brighton and Sussex Property Investment Co and Edward Tasker Ltd, minutes, 1896-1967 (9432)
- Gardner Arts Centre, events files, press cuttings, posters and building plans, c1967-2007 (9630)
- Inkpen's Pharmacy, 181 Church Road, Hove, prescription ledgers, 1936-1949 (9507)

Estate and Family:

- Burtenshaw, Lance Corporal Charles, letters to his wife Louisa whilst on active service in the United Kingdom, North Africa and Italy, 1942-1944 (9576)
- Codrington, Sir William John, of London and Brighton, general and politician, who served in the Crimean War, photograph, c1875 (9574)
- Daffern, Eileen, peace campaigner, personal papers and conference notes, 1950s-c2001 (9433)
- Gray family of London, Brighton, Whitchurch in Oxfordshire and Bath, records, 19th and 20th centuries (BRA 9597) (9522)
- Isger, Samuel, of Hove, papers, 1852-1904 (9571)
- Preston Manor, photographs by Ellen Thomas-Stanford, 1909 (9517)
- Satterley, Jane, of Brighton, grant of annuity related to her will, 1848 (BRA 2899) (9523)
- Smith, Raymond, book-dealer: Holleyman and Treacher catalogues, 1947-1956; Bredon's Bookshop catalogues, 1948-1976; Brighton Poll Book, 1832 (9633)
- Smyth, John Richard Coke, artist: pocket scrap books of Smyth, and his daughter, Elizabeth Coke Smyth, elocutionist, Brighton, 1856-c1905 (9601)
- Tredgold, Frank, organist and music master at St Stephen's, Brighton, scrapbook, 1887-1895 (9542)

Charities

- Brighton Cares, AIDS and HIV charity: annual reports, constitutions, minutes and fund raising event programmes; c1990-2004 (9548)

Clubs, societies and associations:

- Brighton Cooperative Society share ledgers, c1910-c1962 (9603)
- Brighton and District Organists' Association, minutes, 1975-1999 (9498)
- Brighton and Hove Archaeological Society, [1906]-2004 (9480)
- Brighton and Hove Camera Club, photographs, newsletters, exhibition catalogue and minutes (addnl), 2003-2006 (9565)
- Brighton, Hove and Preston Building Society and Fourth Brighton and District Mutual Benefit Building Society, records including minutes and registers of members, 1902-1979 (9663)
- Masonic: Royal Connaught Mark Lodge, Brighton, records, 1890-c2001 (9649); Royal York Lodge, Brighton, minutes and bye-laws of the Lodge of Instruction, 1858-1968 (9580)
- Tunbridge Wells Equitable Society (Hove Agency), menu card for anniversary dinner, 1928 (9636)

Maps and plans:

- Brighton Chain Pier, scanned plan showing the base line and angles used by William Clegam when laying down the foundations, c1823 (9567)
- Brighton parish, terrier of the common fields, 1738 and 1792; c1822 (9642)

Title deeds (see also Solicitors, and Estate and Family):

- Brighton, 9 Coleman Street, deeds, [1853]-1966 (9554)
- Brighton, Hampton Place, sale particulars and deeds of properties, [1836]-1904; musical score of 'Startime' performed at the Theatre Royal, Brighton, 1970 (9613)
- Brighton, North Laine, deed of land in the Church Furlong, 1832 (9615)
- Brighton, Regent Street, deeds, 1832-1859 (9614)
- Brighton, copy terrier of the open fields in the manor of Brighton, 1738 and 1792 (made in 1820); terrier of Manor of Atlingworth land in Kempdown, 1673; deeds of The Lion, Lewes, 1557-1577; deed of premises in Hempshere Street, Brighton, 1687; deed of land called Weller's Croft and Burnt Oak, Waldron, 1684 (9495)

Other records:

- Brighton, Eastbourne and Hastings, tourist guides and pamphlets, c1960-1975 (9625)
- Brighton, Queen's Park, photographs showing the park before and after storm damage, 1987 (9419)
- Brighton, copy prints, 1796 - c1845 (9640)
- Brighton, Royal Pavilion, photocopy postcard depicting surgeons at the pavilion's operating theatre, 1915 (9530)
- Envelope addressed to Mrs Jones, 19 Hova Villas, Cliftonville, Brighton, 6 May 1872 (9543)
- Hove, 21 Granville Road, Hove, schedules of repairs, 1963-1967 (9521)



Front cover: 'now there is time to send this lady pig with my love'; Eric Ravilious to Helen Binyon, 28 February 1935 (ACC 9534) © Estate of Eric Ravilious

Back cover: Walter Godfrey's unsuccessful design for the Lewes War Memorial, 1919 (ACC 9446)